



## Direct Deposit Agreement Form

### Authorization Agreement

I hereby authorize **Kudzu Staffing, Inc.** to initiate automatic deposits to my account at the financial institution named below. I also authorize **Kudzu Staffing, Inc.** to make withdrawals from this account in the event that a credit entry is made in error.

Further, I agree not to hold **Kudzu Staffing, Inc.** responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in depositing funds to my account.

This agreement will remain in effect until **Kudzu Staffing, Inc.** receives a written notice of cancellation from me or my financial institution, or until I submit a new direct deposit form to the Payroll Department.

### Account Information

Name of Financial Institution: \_\_\_\_\_

Routing Number: \_\_\_\_\_

\*Account Number: \_\_\_\_\_

Checking

Savings

Employee Name (please print): \_\_\_\_\_

Last 4 digits of SSN: \_\_\_\_\_

### Signature

Authorized Signature (Primary): \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature (if Joint): \_\_\_\_\_ Date: \_\_\_\_\_

**Please attach a voided check and return this form to the Payroll Department.**

**\*Note: Your account number is not the same number as on your debit card.**

FAX: 864-295-1210

e-mail: payroll@kudzustaffing.com

mail: PO Box 51627 Piedmont, SC 29673

Go Green.  Go Paperless.